



Complete this form as the first step in gaining access to the IAM resources listed below.
Questions? Email iam_help@harvard.edu.

User Information

School or business unit:

Department:

Requestor's last name:

Requestor's first name:

Requestor's Email:

Supervisor's last name:

Supervisor's first name:

Supervisor's email:

Application Access Desired

Please indicate the resource(s) for which you are requesting access:

Web Services, Production

Common Data Web Service
Find Person
Connections API
IDGen Web Service
IDGen Facade
Identity API

Web Services, Stage/Test

Common Data Web Service
Find Person
Connections API
IDGen Web Service
IDGen Facade
Identity API

File Exchange, Production

itis-autoprovprod.cadm.harvard.edu
dbprod.itis.harvard.edu

File Exchange, Stage/Test

itis-autoprovtest.cadm.harvard.edu
dbtest.itis.harvard.edu

Directories, Production

hu-ldap.harvard.edu
ldap.pin1.harvard.edu
University Active Directory
Harvard LDAP

Directories, Stage/Test

hu-ldap-test.harvard.edu
test.ldap.pin1.harvard.edu
University Active Directory
Harvard LDAP

Databases, Production

idbdbprod
its10prd
ldapdbpd
iamprod

Databases, Stage/Test

iddbstg
its10stg
ldapdbsg
iamstg

Other, Production (please specify)

Other, Stage/Test (please specify)

Business Reason for Requesting Access

Please describe the business tasks you perform that require you to use the resource(s) checked above.
Please include a separate rationale for each application desired.

Confidentiality Agreement

I have been employed by Harvard University to perform duties described under Business Reasons above. In consideration of my employment by the University, I agree to the following:

- 1. I understand that in the course of my employment activities, I may have access to Confidential Information belonging to Harvard. For purposes of this Agreement, "Confidential Information" means all data or information not generally known outside of my group at Harvard or outside of Harvard, whether prepared or developed by or for Harvard or received by Harvard from an outside source. Without limiting the scope of this definition, Confidential Information includes but is not limited to HUID, Social Security number, date of birth, name, contact data, and role-specific information, whether or not labeled or identified as "confidential."*
- 2. Except as required by my Harvard employment activities, I shall never, either during my Harvard employment or thereafter, directly or indirectly use, publish, disseminate, or otherwise disclose any Confidential Information acquired in the course of my employment activities without the prior written consent of Harvard.*
- 3. I agree that I will access only the Confidential Information that I need to perform my duties as a Harvard employee.*

Signature of Harvard user

Date

To submit your request, please email this form to iam_help@harvard.edu
and **be sure to copy your supervisor on the email.**

Internal Use: Ticket #

Completed By

Roles Assigned

Date